## Nicole Jenkins, Ph.D.

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Linked In Profile
Howard University Faculty Profile
www.nickiejenkins.com

### **EDUCATION**

**Ph.D.** Sociology, University of Nevada Las Vegas

March 2020

The dissertation is a two-year ethnographic study examining women's experiences in the African diaspora and their experiences within U.S. institutions, including identity, work, family, and beauty.

Dr. Ranita Ray (Advisor), Dr. Canstancio Arnaldo, Dr. Georgiann Davis, and Dr. Robert Futrell

M.A.	Sociology, University of Nevada, Las Vegas	2015- 2017

**B.A.** Sociology, University of Nevada, Las Vegas 2014- 2015

**A.A.** Criminal Justice, Community College of the Air Force 2008-2013

#### TEACHING AND RESEARCH INTERESTS

Race and Ethnicity, African diaspora, Blackness, Identities, Labor, Urban Sociology, Ethnography, Motherhood, Poverty, Anti-black Racism, and Racialized Beauty.

# BOOK

Jenkins, Nicole. *Crowned: Black Women's Entanglement with Beauty, Blackness, and Family in the U.S.*Manuscript in Progress- Princeton University Press.

### PEER-REVIEWED ARTICLES AND CHAPTERS

Jenkins, N. 2024. 'Black Mothers' Responses to Systems of Oppression: Navigating Work, Family, and Self-Actualization' *The Mother Wave: Matricentric Feminism as Theory, Activism, and Practice. Editor Andrea O'Reilly. Demeter Press.* 

https://demeterpress.org/books/matricentric-feminism-theory-activism-practice-the-2nd-edition/

Jenkins, N. 2024. "Shame to Pride: A Natural Hair Journey From Childhood, the United States Air Force, to Academia" Kula A. Francis, Anna M. Clarke. Women of Color and Hair Bias in the Work Environment. IGI Global. DOI: 10.4018/978-1-6684-8790-7.ch004

Jenkins, N. 2023. "Motherhood and Work: "Women Combining Work and Childcare as a Patriarchal Response. *Issues of Race & Society*.

https://acrobat.adobe.com/id/urn:aaid:sc:US:84c1e516-902b-4403-bf1b-f8ee870e7923

Jenkins, N. "Dad's In, Dad's Out" -Part 2. Gatewood, B. J., Muhammad, B. M., & Turner, S. M. (Eds.). (2023). *Black Children of Incarcerated Parents Speak Truth to Power: Social Revolution*. Taylor & Francis.

https://books.google.com/books?hl=en&lr=&id=RbHYEAAAQBAJ&oi=fnd&pg=PT17&dq=children+of +incarcerated+parents+speak+truth+to+power&ots=y8sD-2eCTT&sig=BE590Xo-ekCeQmRMAychp9L MPQ8#v=onepage&q=children%20of%20incarcerated%20parents%20speak%20truth%20to%20power&f=false

Jenkins, N. "Dad's In, Dad's Out" -Part 1. Gatewood, B. J., Muhammad, B. M., & Turner, S. M. (Eds.). (2023). Black Children of Incarcerated Parents Speak Truth to Power: Social Revolution. Taylor & Francis

https://books.google.com/books?hl=en&lr=&id=RbHYEAAAQBAJ&oi=fnd&pg=PT17&dq=children+of +incarcerated+parents+speak+truth+to+power&ots=y8sD-2eCTT&sig=BE590Xo-ekCeQmRMAychp9L MPQ8#v=onepage&q=children%20of%20incarcerated%20parents%20speak%20truth%20to%20power&f=false

Jenkins, Nicole. 2019. "Distance in Diaspora: Contested Blackness in Black Women's Identity Making in Contemporary U.S." *Journal of Contemporary Ethnography* https://doi.org/10.1177/0891241619829210

Jenkins, Nicole, and Ranita Ray. 2019. "Racial and Class Inequalities Among Youth in the U.S." Entry in Encyclopedia on *Teen-lives Around the World* published by ABC-CLIO.

# **OTHER PUBLICATIONS**

Jenkins, N. and Bahiyyah Muhammad. 2022. "Are the Black Student Parents Alright?: Stories of Stigma, Motivation, and Legacy-Building at an HBCU." *Howard University Center for Women, Gender, and Global Leadership Newsletter*. Research Report.

https://acrobat.adobe.com/id/urn:aaid:sc:US:dda6bd75-4079-4fe4-b75d-8f0f3c23ce6e

#### **BOOK REVIEWS**

Jenkins, N. Dec 2022. [Book Review] *Prisons of Debt: the Afterlives of Incarcerated Fathers* by Lynne Haney. Criminal Law and Criminal Justice Book Reviews, Rutgers University Press. https://clcjbooks.rutgers.edu/books/prisons-of-debt-the-afterlives-of-incarcerated-fathers/

Jessica Moulite and Nicole Jenkins. [Book Review] From Here to Equality: Reparations for Black Americans in the Twenty-First Century by William A. Darity Jr. and Kirsten Mullen. Sociology of Race and Ethnicity. 2024.

https://journals-sagepub-com.proxyhu.wrlc.org/doi/epub/10.1177/23326492241228797

Jenkins. 2024. [Book Review] *Patriarchy and Gender in Africa* by Veronica Fynn Bruey- Book Review. African Studies Review. Cambridge University Press.

 $\underline{https://acrobat.adobe.com/id/urn:aaid:sc:US:983d03e9-170d-4bfb-9b2a-224e0bb1c44b}$ 

# PENDING PEER-REVIEWED PUBLICATIONS

Jenkins, N. "Exploring the Urban Landscape: Professor Elijah Anderson's Contributions to Black Social Thought". *Fifty Key Scholars in Black Social Thought*. Edited by Marie Jipguep and Nazneen Khan. Routledge. Pending Publication 2024.

#### AWARDS AND HONORS

- 2024-2025. Harvard University Deans Visiting Professorship Fellowship.
- 2024. SICSS-Howard/Mathematica Excellence in Computational Social Science Research Fund Award.
- 2023. Outstanding Teaching Award. College of Arts and Sciences, Howard University.
- 2022. Excellence in Computational Social Sciences Research Award. SICSS-Howard/Mathematica.
- 2022. Interdisciplinary Collaborative Network Summer Research Grant.
- 2022. Inaugural Excellence in Computational Social Sciences Research Award.
- SICSS-Howard/Mathematica.
- 2021. Princeton University Press. Supporting Diverse Voices Book Proposal Development Grant.
- 2020. Outstanding Ph.D. Student, UNLV, Department of Sociology
- 2020. Inaugural Finishing Fellowship UNLV Graduate College.
- 2020. Laura Bassi Scholarship.
- 2020. Jean Nidetch Scholarship. University of Nevada, Las Vegas, Women's Center.
- 2019. Outstanding Graduate Paper. University of Nevada, Las Vegas. Department of Sociology.
- 2019. Graduate Student Summer Research Award. UNLV, Department of Sociology.
- 2019. Jean Nidetch Scholarship. University of Nevada, Las Vegas. Women's Center.
- 2018. James Frey Scholarship. University of Nevada, Las Vegas. Department of Sociology.
- 2018. Jean Nidetch Scholarship. University of Nevada, Las Vegas. Women's Center.
- 2017. Jean Nidetch Scholarship. University of Nevada, Las Vegas. Women's Center.
- 2017. Outstanding Masters Student. University of Nevada, Las Vegas. Department of Sociology.
- 2016. Outstanding Graduate Paper. University of Nevada, Las Vegas. Department of Sociology.
- 2016. CoLA PhD Student Summer Faculty Research Award. University of Nevada, Las Vegas.
- 2015. McNair Scholar 2015- 2020.
- 2015. Graduate Student Paper. University of Nevada, Las Vegas. Department of Sociology.
- 2015. University of Nevada Las Vegas Dean's List
- 2013. Ashford University Dean's Honors List
- 2012. Ashford University Dean's Honors List

### PROFESSIONAL DEVELOPMENT

- 2024. Santa Fe Institute. Faculty Development in Ai.
- 2024. Graduate Faculty Summer Writing Workshop.
- 2022. Junior Faculty Writing and Creative Workshop Summer Academy. Howard University.
- 2022. InkWell Academic Writing Retreat. Facilitated by Dr. Michelle Boyd. June 19-24.
- 2022. Digital Humanities Scholar Program BBIP-SP III.
- 2021. Summer Institute in Computational Social Science (SICSS)- Howard/ Mathematica.
- 2021. *Lumen Circles Certificate of Effective Teaching Practice*. Lumen Circles Fellowship Online Teaching Foundation. Howard University.
- 2020. Center for Teaching, Learning, and Assessment. Howard University. Distance Learning Certificate.
- 2020. Junior Faculty Forum Series. Howard University. Professional Development Seminars.

#### PUBLIC SOCIOLOGY

- 2024. SICSS-Howard/Mathematica Summer Research Fellowship. Alumni Reserach-Award Presentation.
- 2023. Discussing Natural Hair Series. Video Interview. DCTV.
- 2022. Insider Magazine. The Soft Life is Trending for Black Women. Interview by Briana Holt.

- 2022. <u>Diverse: Issues in Higher Education. Massachusetts Becomes the Latest State to Ban Hair-Based Discrimination.</u> Interview. N Jenkins.
- 2022. SICSS-Howard/Mathematica Summer Research Fellowship. Faculty Sponsor.
- 2022. February. Black Chat: A Conversation about Black Contemporary Issues. Florida A&M. Student Government Association. Panelist.
- 2022. Lions Club International Chapter. Howard University. Housing Insecurity in the United States. Panelist.
- 2022. Graduate College. Howard University. Wellness Week: Self Care Panel. Panelist.
- 2021 August. On The Evidence. Howard/ Mathematica experience. Podcast Interview.
- 2021. November. Next Steps Graduate School Information Panel. Howard University. Panelist.
- 2021. November. *EPUB Social Research Methods*. Oxford University Press. Jen Reck and Jessica Fields. Featured Textbook Video-Interview- providing students and instructors brief videos featuring the researchers discussed in the book.
- 2021 May. Nestle Beverage Company- 1867 Culture Club. *Discussing Systemic Inequalities and Financial Fragility*. Invited Speaker.
- 2021 May. University of Nevada Las Vegas. Gambling Institute YES program. *Community in Las Vegas*. Speaker.
- 2021 June. United States Air Force. 412<sup>th</sup> Security Forces Squadron. *Inaugural Women Behind the Badge Symposium*. USAF Diversity and Inclusion Event Recognizing Women's History Month and Empowering Women in Security Forces Culture. Panelist.
- 2020 December. University of Nevada Las Vegas. *Alliance of Professionals of African Heritage* 34<sup>th</sup> Annual Award Ceremony. Keynote Speaker.
- 2020 November. Howard University. Department of Sociology and Criminology, Beta Chapter of Alpha Kappa Delta. *AFTERSHOCKS: Racial Justice Post-Election—What Now?* Panelist.
- 2020 October. *The Bruin*, UCLA. Interview by Maya Harris, discussing Dr. Jenkins' research on women of color, her focus on intersectionality, and her views on current antiracist efforts. <a href="https://dailybruin.com/2020/10/31/the-quad-reviewing-3-anti-racist-reading-recommendations">https://dailybruin.com/2020/10/31/the-quad-reviewing-3-anti-racist-reading-recommendations</a>
- 2020. KNPR 88.9, Nevada Public Radio. *Race and Racism in Nevada: A Five Part Series*. Episode Five. <a href="https://knpr.org/knpr/2020-10/racism-always-here-so-how-do-we-break-through">https://knpr.org/knpr/2020-10/racism-always-here-so-how-do-we-break-through</a>

# INVITED PUBLIC TALKS AND LECTURES

- "Global CROWNs Research Study." Berkeley University. Sociology Department Colloquium. September 2023. N.Jenkins.
- "Mothers of the Mecca Information Session." 2022. Howard University Center for Women, Gender, and Global Leadership. Jenkins, N. and Muhammad, B.

"Analysis of Conversations around The CROWN Act on Social Media and News Platforms." Jenkins, N., Smith, M., Tadimalla, Y. SICSS Howard Mathematica. June 2021.

"Black Community, Experience, & Joy in Las Vegas." Young Executive Scholars. Hospitality & Tourism Program. University of Nevada, Las Vegas. May 2021.

"Do All Be All: How Black Women Do Work and Family Balance." Workshop Urban Ethnography Project. Yale University. November 2019.

"Being an Ethnographer: Reflexivity and Insider/ Outsider Positionality" Research Presentation. Student of Color Presentations and Mixer. University of Nevada Las Vegas. April 2019.

"Discussing *Nappily Ever After*- Racialized Beauty Standards for Black Women in the U.S." UNLV Sociology Club -Movies That Matter. March 2019.

"Introduction to Race and Ethnicity" Sociology 101, Professor Celine Ayala. University of Nevada Las Vegas. March 2019.

"Contested Identities: African Diaspora and Identity Making in a Hair Braiding Salon" Research Presentation. The University of Nevada Las Vegas. Brown Bag Lecture Series Spring 2018. April 2018.

# REFERRED CONFERENCE PRESENTATIONS (SELECT)

Université Sorbonne Nouvelle in collaboration with Université Sorbonne Paris Nord. Dec 2024. "Body, Arts, and Media: (Re)configurations in the Digital Age" (CONUM). International Conference. *Global Crowns: Natural Hair Discrimination in the U.S.* 

American Sociological Association. Aug 2024 Panelist (Nicole Jenkins, Shantel Buggs, Aanda Hernedez, Sade Lindsay, and Shoanta Allen). *Montreal-Quebec, Canada*. "Where There Is Oppression: Doing Sociology in Challenging Times and Places as Graduate Students." Organizers: Yang Vincent Liu, Olivia Hu, and Tess Starman.

University of Burundi. Natural Hair and Beauty Symposium. *Global Crowns Natural Hair Research Project*. July 18-19, 2024.

Trauma Tresses and Truth: A Natural Hair Conference. "Global Crowns: Global research on Natural Hair Experiences in Paris and Burundi" N. Jenkins. Aug 2024.

Association for Black Sociologists. *Global Crowns: Emotions Surrounding Black Women and Natural Hair Around the Globe.* N. Jenkins. Philadelphia, PN August 2023.

American Sociological Association Philadelphia, PN 2023. Gendered Inequalities Panel Discussant.

Trauma Tresses and Truth: A Natural Hair Conference. "Shame to Pride: A Natural Hair Journey from Childhood, the United States Air Force, to Academia." N. Jenkins. Aug 2023.

Trauma Tresses and Truth: A Natural Hair Conference. Global Crowns Research Project. N. Jenkins. Aug 2023.

International Sociological Association. 2023. "Global Crowns: Black Women's Emotions on Natural Hair Around the Globe." Invited Paper Presentation. Melbourne, Australia. June 2023.

International Association for Maternal Action and Scholarship Conference. 2023, March. *Mothering and Motherhood on the Home/Front.* "Motherhood and Work: Women Combining Work and Childcare as a Patriarchal Response."

Association for Black Sociologists. 2022. Paper "Motherhood and Work: Women Combining Work and Childcare as a Patriarchal Response" Jenkins, N.

Association for Black Sociologists. 2022. Panel. "How to Turn a Dissertation into a Manuscript." Jenkins, N., Trotter, L., Grundy, S., and Okechukwu A.

Sociology for Women in Society. 2022. "How to Turn a Dissertation into a Manuscript." Panel. Jenkins, N., Ray, R. Trotter, L., Lakkimsetti, C.

Sociology for Women in Society. 2021 "Reclaiming Motherhood: How Mothers Do Mothering and Work-Family Balance." Paper accepted at "Embracing the Past, Analyzing the Present, Anticipating the Future." Virtual Conference.

Society for the Study of Social Problems. 2019. "Unique Immigrant Beauty Labor or Black Women in Contemporary America." Paper accepted at "Illuminating the SOCIAL in Social Problems." New York, NY.

American Sociological Association. 2019. "Do All Be All: Women Combining Work and Family." Paper accepted at "Engaging Social Justice for a Better World." New York, NY.

Association for Black Sociologists. 2019. "Managing Time and Pain When Beauty Reigns" Paper accepted at "Blackness and the City." New York, NY.

Association for Black Sociologists. 2019. "For Us By Us: Strategies for Creating and Maintaining POC Spaces in Academia and Why it is Important," Panel accepted at "Blackness and the City." New York, NY.

Sociology for Women in Society. 2019 "Wonder Women: The Pros and Cons of Child-friendly Workplaces." Paper accepted at "Building Solidarity: Celebrating the Past, Navigating the Present, and Preparing Our Futures." Denver, CO.

Sociology for Women in Society. 2019 "FUBU: Strategies for POC Spaces in Academia" Panel accepted at "Building Solidarity: Celebrating the Past, Navigating the Present, and Preparing Our Futures." Denver, CO. *Panel* 

Pacific Sociological Association. 2019. "Ethnic Capital Labor: Beauty Labor For and By Black Women." Paper accepted at "Engaging Millennials: Researching and Teaching about Power, Diversity, and Change." Oakland, CA.

Sociology for Women in Society. 2018. "Intimately Estranged Labor: Ethnography of an African Braiding and Weaving Salon". Paper presented at "They Persisted: Feminism, Work, Activism, Resistance." SWS, Atlanta, GA.

Sociology for Women in Society. 2017. "Diaspora Estranged Despite Parallels: Ethnography of an African Braiding and Weaving Salon". Paper presented at Intersectionality and Privilege: Inclusive Feminist Praxis: Albuquerque, NM.

Pacific Sociological Association. 2017. "Mothers and Others Together Separately: An Ethnography in an African Braiding and Weaving Salon". Paper presented at "Institutional Betrayal: Inequity, Discrimination, Bullying, and Retaliation in Academia". Portland, OR.

Qualitative Research Conference. 2017. "Extending Emotion and Body Labor: The Introduction to *Ethnic Capital Labor*." Paper accepted at Ethnographic and Qualitative Research Conference, Las Vegas, NV.

Southwestern Sociological Association. 2016. "Let's Be Kinky: 'Natural Hair' Celebration for African American Women". Paper presented at Social Problems and Public Conversations: SSSA, Las Vegas, NV. Unpublished Conference Paper. This paper analyzes what elements influence black women's decision to accept or reject their natural hair.

Sociology for Women in Society. 2016."Black Hair and Identity: Reworking Identity Through the 'Natural Hair Movement". Paper presented at Race, Place and Social Justice: Memphis, TN. Unpublished Conference.

Society for the Study of Social Interaction. 2016. "Symbolic Interactions of black Women's Bodies: Defining Black Beauty". Paper presented at Race, Place, and Social Justice: SSSI, Seattle, WA. Unpublished Conference Paper.

### **RESEARCH PROJECTS**

Global Crowns. Jenkins, N. 2022. Collecting narratives on natural hair experiences around the globe to understand the emotions and sentiment surrounding nature has post-implementation of The CROWN Act in areas throughout the U.S.

Mothers of Mecca. Jenkins, N. & Muhammad, B. 2022 Identifying parents and their needs at an HBCU.

Ethnography in an Urban City African Braiding and Weaving Salon. 2016- Present. Data collection from salon employee and customer interactions and salon procedures. I examine the labor exchange, solidarity, and distance between Black women in the beauty industry.

Batson, C., Jenkins, N. 2015- 2017. "Neighborhood Resiliency in West Las Vegas: A Case-Study of Neighborhood Attachment, Satisfaction, and Community Problem Solving". Participant observation at numerous community organizational meetings and events, survey 246 residents of Las Vegas historic West side, four focus groups (one adult male group, one adult women group, and two youth groups).

## PROFESSIONAL SERVICE/ AFFILIATIONS

Editorial Board. *Sociology of Race and Ethnicity*. 2025-2027. Subcommittee of the *Sociology for Women in Society* Feminist Activism Award. 2024-2025

2024. Scientific Committee. Université Sorbonne Nouvelle in collaboration with Université Sorbonne Paris Nord. 2024. "Body, Arts, and Media: (Re)configurations in the Digital Age" (CONUM). International Conference.

2022-2024. Research Advisory Board. ALICE (Asset Limited Income Constrained Employed). United Way.

2023-2025. Executive Committee COAS.

2023-2024. Mellon Mays Faculty Coordinator

2023-2024. Center for Equitable and Sustainable Society Researcher.

2023-2024. Alpha Kappa Delta, Beta of DC Chapter Representative.

2023. American Sociological Association. Inequality, Poverty, and Mobility Sections Book Award Committee.

2023. UKWELI. Howard University Undergraduate Research Journal. Advisory Board.

2023. Howard University Honors Faculty Fellow.

2022- Present. Faculty Advisor- Mothers of Mecca. Center for Women Gender and Global Leadership. Howard University.

2022- Present. Curriculum Committee. Department of Sociology and Criminology Howard University.

2022- Present. Assessment Committee. Department of Sociology and Criminology Howard University.

2022- Present. Graduate Studies Committee. Department of Sociology and Criminology Howard University.

202- Present 2. Curriculum Committee. Graduate College. Howard University.

2022- Present. Alumni Awards and Honorary Degrees. College of Arts and Sciences. Howard University.

## **REVIEWER**

U.S. Department of Justice, Office of Justice Programs National Institute of Justice-Research and Evaluation on Policing Grant 2022

Criminal Law and Criminal Justice Books 2022

Regeneron Science Talent Search 2021

Sociology of Race and Ethnicity 2019 | 2020 | 2024

SAGE Open 2019

You May Ask Yourself: An Introduction to Thinking Like a Sociologist, Seventh Edition, Chapter 9: Race. Dalton Conley. *Chapter Review*. 2023

Contexts 2024

African Studies Review 2024

### **AFFILIATIONS**

Mellon Mays Fellows- Faculty Coordinator
McNair Scholar
United Way of DC- ALICE
International Sociological Association
American Sociological Association
Association for Black Sociologists
Sociology for Women in Society
DC Sociological Association
International Association for Maternal Action and Scholarship
Alpha Kappa Delta

## **TEACHING**

# **Howard University**

Assistant Professor Fall 2021- Present

Introduction to Sociology
Problems of the Black Community (UG/GR)
Sociology of Poverty (UG/GR)
Principles of Ethnography (GR)
Ethnographic Fieldwork (GR)
Theory and Society (UG/GR)

# Pre-Ph.D. Summer Enrichment Program (PPSEP) Howard University

PPSEP Instructor 2022/2023/ 2024

Adjunct Instructor

Problems of the Black Community | Spring 2021

Social Theory & Society | Spring 2021

Sociology of Poverty | Spring 2021

Sociology of Poverty | Fall 2020

Introduction to Sociology Fall 2020

Introduction to Sociology Fall 2020

# **Prince George's Community College**

Adjunct Instructor
Introduction to Sociology | Spring 2021
Introduction to Sociology | Fall 2020

# University of Nevada, Las Vegas

Primary Teaching Instructor
Principles of Sociology | Spring 2020
Principles of Sociology | Fall 2019
Principles of Sociology | Spring 2019
Oualitative Research Method | Fall 2018

**Graduate Teaching Assistant** 

Dr. Georgiann Davis, Fall 2017. Spring 2018.

Quantitative Research Methods. Social Statistics Lab Instructor (SPSS).

Dr. Jennifer Keene, Spring 2017.

Quantitative Research Methods. Social Statistics Lab Instructor (SPSS).

Dr. Andrew Spivak, Spring 2016. *Quantitative Research Methods*.

Graduate Research Assistant

Dr. Christie Batson, Spring 2016.

- Data collection at numerous organizational meetings and events, survey analysis, in-depth interviews and focus groups examine how community policing is accomplished within Las Vegas and the role of community members.

Dr. Andrew Spivak, Summer 2016.

– Literature collection and bibliography development of transitioning popularity of smoking trends with the introduction of E-cigarettes.

#### **EMPLOYMENT**

Harvard University. Jul 2024-2025 Cambridge, MA Visiting Fellowship

Howard University. Aug 2020- Present Washington, DC Assistant Professor (See Teaching).

Prince George Community College. Aug 2020- 2021 Largo, M Adjunct Instructor (See Teaching).

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*University of Nevada Las Vegas*. 2016- 2020 Las Vegas, NV Graduate Teaching Instructor (See Teaching).

*United States Air Force*. 2007- 2013. Nellis Air Force Base, NV / Ali Air Base, Iraq

**Confinement NCOIC** / **Manager** (Aug 2012 - Nov 2013): Managed a team of five Air Force personnel and up to eight military inmates, overseeing in-processing and out-processing procedures. Facilitated

facility management and acted as a liaison between Nellis Air Force Base Confinement and local civilian law enforcement and confinement facilities in Las Vegas. Ensured all inmate transfers complied with Air Force Instructions and regulations. Regulated and monitored inmate services, including mental and physical health, legal support, visitations, religious accommodations, fitness, and daily routines.

Command Support Staff - Fitness Program Manager (Jan 2012 - Aug 2012): Handled administrative programs and responsibilities for the Commander, including the processing of Airmen, managing maternity and paternity leave, awards, decorations, retirements, and Enlisted Performance Reports. Maintained records for over 600 personnel and certified Physical Training Leaders for each flight section. Developed and led a remedial Fitness Improvement Program for individuals failing to meet fitness standards.

**Pass and ID NCOIC** / **Manager** (Jul 2011 - Jan 2012): Oversaw entry control procedures specific to Nellis Air Force Base, managing a team of five Air Force personnel to ensure compliance with Air Force Instructions and regulations.

Nellis Air Force Base Dispatcher / Alarm Monitor / Patrol Officer/ Desk Sergeant (July 2008 - July 2011): NCIC certified. Carried out law enforcement duties, emergency dispatch, and alarm monitoring. Directed and controlled all patrols during emergency and response situations by Air Force Instructions and Nellis Air Force Base protocol, including chain of command notifications.

### REFERENCES

Available upon request.