**Khaled Sayed**

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**Education**

**Master of Arts (In Progress)**
Education: Building Positive Classroom Communities
La Salle University

**Master of Arts**
Bilingual and Bicultural Studies
La Salle University

**Master of Arts**
Spanish and Latin American Literature
Pontificia Universidad Javeriana: Bogotá, Colombia

**Bachelor of Arts**
Spanish and Spanish Literature
Cairo University: Cairo, Egypt

***Experience***:

**Howard University** – Washington, D.C 2022 to Present

Lecturer, to teach Spanish on Full-Time basis.

**Community College of Philadelphia** (CCP) - Philadelphia, PA. 2003 to present.

Adjunct Faculty teaching Arabic and Spanish to beginning, intermediate and advanced students.

**Anne Arundel Community College** – Arnold, MD 08/2007 to 01/2022

Associate Professor, teaching Arabic and Spanish for all levels

**Essential Duties**

1. To teach Arabic and Spanish all levels

2. To engage all the students in the learning process, and to cultivate respect and understanding of individual differences.

3. To design and deliver student learning experiences and assess student progress.

4. To provide constructive and timely communication with students and colleagues.

5. To guide and mentor students in and outside the classroom to promote their success.

6. To collaborate with colleagues to promote learning and professional growth.

7. To engage in ongoing professional growth and development.

8. To serve the college and community as an active contributing professional.

9. To participated in curriculum development and maintenance.

10. To participate in college governance by serving on joint, ad hoc, faculty, campus, division and discipline committees.

11. To participate in the recruitment and hiring of new faculty through participation on assigned search committees.

12. To participate in college and community service activities.

13. To participate in professional growth activities and maintains awareness of new trends and developments within areas of instructional responsibility.

14. To coordinate, plan, organize, and instruct academic courses according to approved course syllabus.

15. To provide high quality and consistent academic instruction to students.

16. To provide high quality academic support and advising to students.

17. To keep students informed and updated concerning course content, requirements, evaluation procedures, and attendance requirements.

18. To keep students informed about their progress through prompt grading of papers and other work.

19. To maintain accurate and complete scholastic records, including attendance records.

20. To maintain scheduled office hours.

21. To perform other duties as assigned

**STARTALK Program at the Naval Academy** – Annapolis, MD, summers 2012, and 2013

Taught Arabic for STARTALK program

**Middlebury College** – at Mills, Arabic School program, summer 2009

Arabic Faculty taught 12 credits beginning and intermediate Arabic grammar, composition & conversation

**Temple University** - Philadelphia, PA 08/2006 to 2007

Adjunct Faculty to teach Spanish in Part-Time basis.

**University of Pennsylvania** - Philadelphia, PA 2006 to 2015

Lecturer B: To teach Modern Standard Arabic.

**Arcadia University** - Philadelphia, PA 01/2006 to 5/2006

Adjunct Instructor teaching intermediate Spanish as well as a course in beginning Arabic, that I developed.

**School District of Philadelphia** - Philadelphia, PA 09/2002 to 06/2006

Teacher of Spanish Language & Culture, Grades 9- 12.

**CAREER OBJECTIVE**

Seeking a teaching position that specializes in Spanish.

**Summary**

Fluent in Spanish, Arabic and English, my love of people and languages has led me to a career as a Foreign Language Instructor where I find great satisfaction in developing creative curricula and motivating students to acquire new skills and insights. I am talented and self-motivated. As Associate Professor at AACC, I inspired students to pursue personal and academic excellence. I strive to create an engaging learning environment in which students will be able to face the challenges as the next generation of professionals. I am always able to work independently and as part of a team.

I possess excellent computer skills. I have flexible work experiences and I have the willingness to change. I am open-minded, fair, and possess the ability to see multiple perspectives. I am willing to take and manage risks and accept responsibility for professional and personal growth.

**A Little More**

I have a favorite quote, one attributed to former South African President Nelson Mandela: “If you talk to a man in a language he understands, that goes to his head. If you talk to him in his own language, that goes to his heart.”

My love of people and languages led me to a career as a foreign language instructor. I find great satisfaction in teaching Arabic and Spanish, motivating students to acquire new skills and insights. I am talented and self-motivated. As Associate Professor at AACC, I inspired students to pursue personal and academic excellence.

I strive to create an engaging learning environment in which students will be able to face the challenges as the next generation of professionals. I am always able to work independently and as part of a team.

I care a lot about my students’ success, because I consider their success is my own success. I always tell my students, “If you face a challenge, you will not be in this alone. I will be here for you, every step of the way. All you need to do is reach out to me, and I will find the best way to help you.”

**Highlights**

* Inspiring Professor.
* Effective tutor.
* Online course instructor.
* Innovative Thinker.

***LEADERSHIP***

I always maintain composure in high stress situations, and I always support my colleagues. I am very active in the local community. Since 2018, I have been a member of the Anne Arundel County Human Relations Commission, which was established to advance intergroup understanding and promote the elimination of discrimination in the public and private sectors. I also have evaluated applications for the Critical Language Scholarship Program, which provides scholarships to Americans to study languages deemed critical to national security and economic prosperity.

***MANAGEMENT***

I exercised managerial skills by juggling multiple priorities, resolving conflicts, participating as evaluator in the hiring process, inside the World Languages Department, and outside in the Visual Art Department. I created Spanish 111, 112, 211, and 212 online classes. I also created Arabic 111, 112, 211, and 212 online classes.

***DIVERSE TECHNICAL EXPERTISE***

Approximately twenty years of teaching experience in a wide variety of high-level institutions such as, Howard University, University of Pennsylvania, Middlebury College, the Naval Academy, and the first Community College in the Nation in 2020, Anne Arundel Community College.