

# Brandon T. Ash

b.t.ash87@gmail.com · Springfield, VA

## EDUCATION

---

**Morgan State University, Baltimore, MD**

*Doctor of Philosophy, Higher Education Administration*

**Aug 2021 - Present**

**Madonna University, Livonia, MI**

*Master of Arts, Higher Education Student Affairs*

**2018**

**Southern University and A&M College, Baton Rouge, LA**

*Bachelor of Arts in Interdisciplinary Studies*

*Concentration: Education and Psychology*

**2016**

## RELATED EXPERIENCE

---

***Academic Coordinator***

**Oct 2022 – Present**

**Howard University College of Engineering and Architecture, Washington, DC**

- Provide supplemental academic and student success advising for FTICs, continuing CEA undergraduate students, and undetermined majors.
- Supervise and coordinate peer tutoring for all College of Engineering and Architecture students with a staff of eight peer tutors
- Manage and facilitate graduation application, academic clearance, and degree compliance processes
- Coordinate CEA academic and wellness resources, programming, initiatives, and campaigns.
- Assist students in resolving academic and institutional challenges
- Advise and ensure compliance with CEA and University policies and procedures
- Aid in the coordination of Study Abroad experiences for CEA students

***Exploratory Academic Advisor***

**Sept 2021 – Oct 2022**

**George Mason University, Fairfax, VA**

- Guided exploratory, undecided, terminated, and non-degree seeking students through course registration and program declaration process
- Provided individual and group advising meetings in person or virtual for all undergraduate students
- Created and distributed campaigns to provide students with information about academic support services
- Educated students on major declaration requirements, major curriculum, and course selection
- Informed and explained academic policy to undergraduate students on academic warning, probation, and suspension
- Maintained and organized student advising meeting notes through the Navigate CRM
- Developed resource aids to assist students in navigating campus resources and processes
- Cultivated and facilitated the orientation curriculum for incoming exploratory students
- Coordinated outreach to undergraduate students to support university retention efforts

***Student Affairs Coordinator***

**Jul 2018 – Sept 2021**

**Louisiana State University School of Veterinary Medicine, Baton Rouge, LA**

- Coordinated and facilitated orientation for Year 1, transfer, and clinical students
- Supervised and managed academic support staff of ten peer tutors and three veterinary student teaching assistants
- Attended recruiting fairs and educated students about the veterinary school curriculum and inform them of admissions process
- Organized campus presentations for veterinary clinics to educate students about externship and employment opportunities

- Facilitated the coordination of external experiences for clinical students to obtain clinical practice outside of the university
- Established clinical rotation and course schedules for 430 students
- Assisted with the coordination of the blue coat ceremony for students starting veterinary school and white coat ceremony for students beginning their clinical year

***Student and Academic Affairs Intern***

**Jan 2018 - May 2018**

**George Mason University, Fairfax, VA**

- Conducted research on initiatives that have proven to be successful in supporting students at-risk
- Developed retention initiatives to support students in their return to good academic standing
- Assisted with execution of student success events and programs
- Explored and practiced approaches to academic advising and effective strategies for addressing student concerns
- Learned techniques for conducting virtual advising sessions

***Academic Coach***

**Aug 2017 - May 2018**

**Madonna University, Livonia, MI**

- Identified academic strengths and challenges to increase the success of students
- Conducted weekly one-hour meetings with students to discuss weekly coursework
- Formulated goals with students and monitored progress towards achieving goals
- Provided techniques and strategies to reduce procrastination and improve time management
- Assessed students' nonacademic concerns and connected students with the appropriate campus resources

***Mission Integration and Student Affairs Graduate Assistant***

**Mar 2017 - Aug 2017**

**Madonna University, Livonia, MI**

- Developed and distributed the monthly Student Affairs Newsletter to campus wide Student Affairs Administrators
- Curated a weekly student programming bulletin distributed campus wide to more than 3000 students
- Designed and developed bulletins to inform students of policy changes and services provided on campus

***Study Abroad Graduate Coordinator***

**Dec 2016 - Jul 2017**

**Madonna University, Livonia, MI**

- Collaborated with campus partners to develop study abroad experience for 15 undergraduate students
- Supervised and ensured safety of students during study abroad experience
- Facilitated post-trip presentation for administration and students documenting lessons learned for future study abroad coordination

***Resident Assistant***

**Aug 2016 - Mar 2017**

**Madonna University, Livonia, MI**

- Compiled resident demographic data to inform needs of the residential population and facilities
- Ensured the wellbeing and safety of students by investigating and documenting resident issues
- Coordinated and implemented student programming for the residential community
- Inspected facility security features and recorded any facility issues or concerns
- Facilitated move-in/move-out day for 300 residents and answered questions posed by families and students

## **LEADERSHIP**

---

***Vice President/Co-Founder***

**Aug 2017 - May 2017**

**Higher Education Leadership Student Association at Madonna University, Livonia, MI**

- Aided in the recruitment and progression of students in the Higher Education Administration program
- Created and maintained a supportive environment for scholarly and professional development

***Graduate School Senator*****Aug 2017 - May 2017****Student Senate at Madonna University, Livonia, MI**

- Investigated student issues and challenges, and develop impactful solutions that benefit the student body
- Voiced the concerns and suggestions of the students to the governing body of the university
- Promoted cooperation between all members of the university

***Graduate Student Committee Member*****Aug 2017 - May 2017****Graduate School Committee at Madonna University, Livonia, MI**

- Advised graduate school leadership on decisions that impact the graduate school population
- Assisted in the development of policies and procedures of the university's graduate school
- Provided constructive input to improve student services to increase retention of students

***Graduate School SEM Sub-Committee Member*****Oct 2016 - May 2017****Strategic Enrollment Management at Madonna University, Livonia, MI**

- Assessed and evaluated marketing approaches and the impact on student recruitment
- Developed strategic plan to foster student success and grow enrollment
- Investigated ways to improve student services for prospective and enrolled students

---

**PROFESSIONAL DEVELOPMENT****NACADA Region II Conference '22 (Attendee)**

Norfolk, VA

**NASPA National Conference '19 (Attendee)**

Los Angeles, CA

**NASPA National Conference '18 (Attendee)**

Philadelphia, PA

**NASPA Region IV-E Conference '17 (Attendee)**

Detroit, MI

**ACPA National Conference '17 (Attendee)**

Columbus, OH

**MI-ACPA State Conference '17 (Attendee)**

Traverse City, MI

*Marketing Committee Member***MI-ACPA State Conference '16 (Attendee)**

Detroit, MI

---

**PROFESSIONAL AFFILIATION**

Member, NACADA

**Sept 2021 – Present**

Member, NASPA

**Jan 2017 – Present**

Member, ACPA

**Sept 2016 – Sept 2017**

Member, ACPA-MICHIGAN

**Sept 2016 – Sept 2018**

---

**AWARDS****Outstanding Academic Coach, *TRiO*****2018****Student Affairs Graduate Student Case Study Contest Winner, *MI-ACPA*****2016**

---

**SKILLS**

- Strong critical thinking, organizational, and interpersonal communication skills
- Skilled in multitasking projects

- Computer Software: Microsoft Word, PowerPoint, and Excel
- Social Media: Facebook, Twitter, and Instagram