# HOWARD UNIVERSITY 2017-2018 ACADEMIC CALENDAR

# (Excluding Dentistry, Law, Medicine and Nontraditional Programs)

## FALL (FIRST) SEMESTER 2017

June 23, Friday	Deadline for receipt of all required Financial Aid documents for Fall 2017 Consideration. Documents include (but not limited to) Verification, Independent Status Petition, Special Circumstances Appeal, Satisfactory Academic Progress (SAP) Appeal, College Enrollment Verification, Authorization to Apply Title IV Funds
July 1, Saturday	Payment-in-full due for Fall 2017 (ALL STUDENTS)
	Deadline for receipt of Summer 2017 Graduation Recommendations in the Office of the Registrar
August 10, Thursday	Residence Halls open for check-in of New Entrants at 8 A.M.
August 11, Friday	Fall disbursements for Graduate, Professional and Undergraduate students
August 14, Monday to August 18, Friday	ORIENTATION, ACADEMIC ADVISEMENT AND COURSE REGISTRATION, for all New Students and Former Students Returning (FSR)
August 16, Wednesday	Refunds for Graduate, Professional and Non-Traditional students
August 17, Thursday to August 18, Friday	Residence Halls open for Continuing Students at 9:00 A.M. (No Weekend Residence Hall Check-in)
August 18, Friday	Refunds for Graduate, Professional and Undergraduate students
August 21, Monday	FORMAL CLASSES BEGIN
August 23, Wednesday	First day validated students can request institutional short-term emergency loan
	Refunds for Seniors and Juniors
August 25, Friday	Payment-in-full is due for students who register for the first time during the late registration period
	Deadline for receipt of approved applications for Intra-University Transfer for Fall 2017 in the Office of the Registrar

	Refunds for Seniors and Juniors	
August 28, Monday	Refunds for Sophomores and Freshmen	
September 1, Friday	LAST DAY TO REGISTER FOR FALL 2017	
	Deadline to receive 100% refund of tuition/fees	
	Deadline for students to add, change or cancel meal plan charges	
September 4, Monday	UNIVERSITY CLOSED - Labor Day Observed	
September 8, Friday	Registration holds for Spring 2018 applied to all accounts with a balance greater than zero	
September 22, Friday	OPENING CONVOCATION Cramton Auditorium, 11:00 A.M. (Classes Suspended from 10:00 A.M- 1:00 P.M)	
September 25, Monday	Deadline for students checking out of Residence Halls to receive 50% refund of housing charges. Students will be assessed 25% of housing charge upon checking out after this date	
	Deadline to receive 50% refund of tuition/fees	
October 1, Sunday	2018-2019 Free Application for Federal Student Aid (FAFSA) available	
October 15, Sunday to October 22, Sunday	Homecoming Week	
	Deadline for instructors to submit Midterm, Unofficial Withdrawal (UW) and Never Reported (NR) status reports via BisonWeb for Fall 2017	
October 20, Friday	Deadline for students checking out of Residence Halls to receive 25% refund of housing charges	
	Deadline for students checking out of meal mandated Residence Halls and/or withdrawing from the University to receive 25% of meal plan charges	
	Deadline to receive 25% refund of tuition/fees (Last day for tuition/fees refunds)	
	Final Enrollment Census Date	
October 23, Monday	Spring 2018 Registration begins for Continuing Students BisonWeb is available for registration from <b>9AM</b> to <b>midnight</b> each day	

	DAY	Date	CLASSIFICATION
	Monday	October 23	Senior
	Tuesday	October 24	Junior
	Wednesday	October 25	Sophomore
	Thursday	October 26	Freshman & Unclassified
	Friday	October 27	Graduate
October 23, Monday to March 31, Saturday	Graduation Application available via BisonWeb for Spring 2018 prospective candidates		
October 28, Saturday	College of Arts and Sciences Senior Comprehensive Examinations in major fields for prospective December 2017, May and Summer 2018 graduates		
November 1, Wednesday	Fall 2018 First-Time in College Early Action Admission Application deadline		
	Priority deadline for receipt of 2018-2019 Free Application for Federal Student Aid (FAFSA) for Prospective and Continuing Students		
November 3, Friday	LAST DAY TO WITHDRAW FROM A COURSE		
	LAST DAY TO COMPLETE A TOTAL WITHDRAWAL FROM THE UNIVERSITY https://www2.howard.edu/withdrawal		
	LAST DAY TO REQUEST EMERGENCY LOAN	INSTITUTIONAL SHORT-TERM	
November 10, Friday	UNIVERSITY CLOSED – Veterans Day Observed		
November 22, Wednesday	Classes Suspended at NOON		
November 23, Thursday to November 26, Sunday	UNIVERSITY CLOSED - THANKSGIVING RECESS- No dining services provided during recess		

November 30, Thursday	FORMAL CLASSES END
	Students without a financial hold may begin to pay \$200 Advanced payment for RSVP Housing Deposit for the 2018-2019 academic year. (Continuing students only)
December 1, Friday	Reading Period Begins
	DEADLINE FOR STUDENTS TO CLEAR SPRING 2017 INCOMPLETE GRADES WITH INSTRUCTORS
	Deadline for payment of institutional short-term emergency loans
December 3, Sunday	Reading Period Ends

December 4, Monday to December 5, Tuesday

#### **DEPARTMENTAL EXAMINATIONS**

(Deadline for instructors to submit final grades via BisonWeb is five calendar days after the scheduled final examination)

Departments	Examination Dates	Examination Times
English 002 & 003	Monday, December 4	8:00 a.m. – 10:00 a.m.
French 001, 002, & 003	Monday, December 4	3:30 p.m. – 5:30 p.m.
Spanish 001, 002 & 003	Monday, December 4	1:00 p.m. – 3:00 p.m.
Social Sciences	Monday, December 4	3:30 p.m. – 5:30 p.m.
General Physics	Monday, December 4	10:30 a.m. – 12:30 p.m.
Economics 001 & 002	Tuesday, December 5	8:00 a.m. – 10:00 a.m.
Comprehensive Sciences	Tuesday, December 5	1:00 p.m. – 3:00 p.m.
Classical Mythology	Tuesday, December 5	1:00 p.m. – 3:00 p.m.
Mathematics	Tuesday, December 5	3:30 p.m. – 5:30 p.m.

December 6, Wednesday to December 12, Tuesday **FINAL EXAMINATIONS** (Deadline for instructors to submit final grades via BisonWeb is five calendar days after the scheduled final examination)

Class Meeting Time	Examination Date	Examination Time
MWF 8:10 a.m.	Wednesday, December 6 <sup>th</sup>	8:00 a.m. – 10:00 a.m.
MWF 9:10 a.m.	Wednesday, December 6 <sup>th</sup>	11:00 a.m. – 1:00 p.m.
MWF 10:10 a.m.	Wednesday, December 6 <sup>th</sup>	2:00 p.m. – 4:00 p.m.
MWF 11:10 a.m.	Wednesday, December 6 <sup>th</sup>	5:00 p.m. – 7:00 p.m.
MWF 12:10 p.m.	Friday, December 8 <sup>th</sup>	8:00 a.m. – 10:00 a.m.
MWF 1:10 p.m.	Friday, December 8 <sup>th</sup>	11:00 a.m. – 1:00 p.m.
MWF 2:10 p.m.	Friday, December 8 <sup>th</sup>	2:00 p.m. – 4:00 p.m.
MWF 3:10 p.m.	Friday, December 8 <sup>th</sup>	5:00 p.m. – 7:00 p.m.
MWF 4:10 p.m.	Monday, December 11 <sup>th</sup>	8:00 a.m. – 10:00 a.m.
MWF 5:10 p.m.	Monday, December 11 <sup>th</sup>	11:00 a.m. – 1:00 p.m.
MWF 6:10 p.m.	Monday, December 11 <sup>th</sup>	2:00 p.m. – 4:00 p.m.
MWF 7:10 p.m.	Monday, December 11 <sup>th</sup>	5:00 p.m. – 7:00 p.m.
TR 8:10 a.m.	Thursday, December 7 <sup>th</sup>	8:00 a.m. – 10:00 a.m.
TR 9:40 a.m.	Thursday, December 7 <sup>th</sup>	11:00 a.m. – 1:00 p.m.
TR 11:10 a.m.	Thursday, December 7 <sup>th</sup>	2:00 p.m. – 4:00 p.m.
TR 12:40 p.m.	Thursday, December 7 <sup>th</sup>	5:00 p.m. – 7:00 p.m.
TR 2:10 p.m.	Tuesday, December 12 <sup>th</sup>	8:00 a.m. – 10:00 a.m.
TR 3:40 p.m.	Tuesday, December 12 <sup>th</sup>	11:00 a.m. – 1:00 p.m.
TR 5:10 p.m.	Tuesday, December 12 <sup>th</sup>	2:00 p.m. – 4:00 p.m.
TR 6:40 p.m.	Tuesday, December 12 <sup>th</sup>	5:00 p.m. – 7:00 p.m.
TR 7:10 p.m.	Tuesday, December 12 <sup>th</sup>	5:00 p.m 7:00 p.m.

**NOTE:** FOR THOSE CLASSES THAT MEET ONCE WEEKLY OR AT A TIME NOT SHOWN ABOVE, THE INSTRUCTOR SHOULD SCHEDULE, IN CONSULTATION WITH THE STUDENT(S) INVOLVED, THE FINAL EXAM (IF ANY) WITH THEIR DEPARTMENT CHAIR TO ARRANGE FOR AN EXAMINATION ROOM.

December 8, Friday	Deadline for academic deans to submit Special Grade Reports to the Office of th Registrar for removal of Spring 2017 incomplete grades	
	Deadline for prospective December 2017 Graduates to apply for graduation via BisonWeb	
December 12, Tuesday	FIRST SEMESTER ENDS	
December 13, Wednesday	Residence Halls close at NOON- No dining services on this day	
December 15, Friday	Payment-in-full due for Spring 2018 (All Students)	
December 18, Monday to January 1, 2018 Monday	UNIVERSITY CLOSED - WINTER RECESS No dining services provided during the recess	

# SPRING (SECOND) SEMESTER 2018

January 1, Monday	Spring disbursements for Graduate, Professional and Non-Traditional students
January 4, Thursday	Residence Halls open for check-in for New Residents at 10:00 A.M.
January 5, Friday	ORIENTATION, ACADEMIC ADVISEMENT, COURSE REGISTRATION, and PAYMENT of tuition/fees for all New Undergraduate Students
	Residence Halls open for check-in of Continuing Students at 10:00 A.M.
	Refunds for Graduate, Professional and Non-Traditional students
January 8, Monday	FORMAL CLASSES BEGIN
January 15, Monday	UNIVERSITY CLOSED - Martin Luther King, Jr.'s Birthday Observed
January 15, Monday	Refunds for Sophomores and Freshmen
January, 19 Friday	LAST DAY TO REGISTER FOR SPRING 2018
	Payment-in-full is due for students who register for the first time during the late registration period
	Deadline for receipt of December 2017 Graduation Recommendations in the Office of the Registrar
	<b>Deadline to receive 100% refund of tuition/fees</b> Refunds for Sophomores and Freshmen
	Deadline for receipt of approved applications for Intra-University Transfers for Spring 2018 in Office of the Registrar
	Deadline for students to add, change or cancel meal plan charges
	Deadline for students checking out of Residence Halls to receive 50% refund of housing charges
	Deadline for students checking out of meal mandated Residence Halls and/or withdrawing from the University to receive 50% of meal plan charges

#### Refunds for Seniors and Juniors

February 2, Friday	Financial Aid files closed for determination of credit hours for Spring 2018
	Deadline to pay \$200 Advanced Rent Payment for 2018-2019. (Continuing Students Only)
	Proof of Employment & Community Service deadline for RSVP points
February 9, Friday	Registration holds applied for all accounts with a balance greater than zero.
February 15, Thursday	Regular Decision deadline for receipt of First-Time in College applications for admission for Fall 2018
February 16, Friday	Deadline to receive 50% refund of tuition/fees
	Deadline for students checking out of Residence Halls to receive 25% refund of housing charges
	Preliminary Enrollment Census date
	Deadline for students checking out of meal mandated Residence Halls and/or withdrawing from the University to receive 25% of meal plan charges
February 19, Monday	UNIVERSITY CLOSED - Presidents Day Observed
	Review RSVP points for Housing Selection 2018-2019
February 26, Monday to February 28, Wednesday	Eligible students can make online housing selections for those who submitted their Advanced Rent Payment. (Continuing Students Only)
March 2, Friday	CHARTER DAY CONVOCATION Cramton Auditorium, 11:00 A.M. (Classes suspended from 10:00 A.M 1:00 P.M.)
March 9, Friday	Deadline for instructors to submit Midterm, Unofficial Withdrawal (UW) and Never Reported (NR) status reports via BisonWeb
	Deadline to receive 25% refund of tuition/fees (Last day for tuition/fees refunds)
	Final Enrollment Census date

March 10, Saturday to March 18, Sunday	UNIVERSITY CLOSED - SPRING RECESS- No dining services provided during recess		
March 24, Saturday	Senior Comprehensive Examination in major fields for College of Arts and Sciences prospective May, Summer, and December 2018 graduates		
March 26, Monday	-	n begins for Continuing Stud e for registration from <b>9AM</b>	
	DAY	DATE	CLASSIFICATION
	Monday	March 26	Senior
	Tuesday	March 27	Junior
	Wednesday	March 28	Sophomore
	Thursday	March 29	Freshman & Unclassified
	Friday	March 30	Graduate
April 6, Friday	https://www2.howard	E A TOTAL WITHDRAWAL l.edu/withdrawal	
April 13, Friday	Deadline for receipt of Housing applications for Continuing Students for Summer 2018		
April 16, Monday	Summer 2018 Registration begins for Continuing Students BisonWeb is available for registration from <b>9AM</b> to <b>midnight</b> each day		
April 16, Monday to July 1, Sunday	Graduation Application available via BisonWeb for Summer 2018 prospective candidates		
April 24, Tuesday to April 26, Thursday	FINAL EXAMINATIONS	FOR PROSPECTIVE SPRIN	G 2018 GRADUATES
April 27, Friday	FORMAL CLASSES END DEADLINE FOR INSTRUCTORS TO SUBMIT GRADES FOR PROSPECTIVE GRADUATES		

April 30, Monday to May 1, Tuesday

#### **DEPARTMENTAL EXAMINATIONS**

(Deadline for instructors to submit final grades via BisonWeb is five calendar days after the scheduled final examination)

Departments	Examination Dates	Examination Times
English 002 & 003	Monday, April 30 <sup>th</sup>	8:00 a.m. – 10:00 a.m.
French 001, 002, & 003	Monday, April 30 <sup>th</sup>	3:30 p.m. – 5:30 p.m.
Spanish 001, 002 & 003	Monday, April 30 <sup>th</sup>	1:00 p.m. – 3:00 p.m.
Social Sciences	Monday, April 30 <sup>th</sup>	3:30 p.m. – 5:30 p.m.
General Physics	Monday, April 30 <sup>th</sup>	10:30 a.m. – 12:30 p.m.
Economics 001 & 002	Tuesday, May 1 <sup>st</sup>	8:00 a.m. – 10:00 a.m.
Comprehensive Sciences	Tuesday, May 1 <sup>st</sup>	1:00 p.m. – 3:00 p.m.
Classical Mythology	Tuesday, May 1 <sup>st</sup>	1:00 p.m. – 3:00 p.m.
Mathematics	Tuesday, May 1 <sup>st</sup>	3:30 p.m. – 5:30 p.m.

April 30, Monday

Deadline for students to clear Fall 2017 incomplete grades with instructors

May 2, Wednesday to May 8, Tuesday

#### **FINAL EXAMINATIONS**

(Deadline for instructors to submit final grades via BisonWeb is five calendar days after the scheduled final examination)

Class Meeting Time	Examination Date	Examination Time
MWF 8:10 a.m.	Wednesday, May 2 <sup>nd</sup>	8:00 a.m. – 10:00 a.m.
MWF 9:10 a.m.	Wednesday, May 2 <sup>nd</sup>	11:00 a.m. – 1:00 p.m.
MWF 10:10 a.m.	Wednesday, May 2 <sup>nd</sup>	2:00 p.m. – 4:00 p.m.
MWF 11:10 a.m.	Wednesday, May 2 <sup>nd</sup>	5:00 p.m. – 7:00 p.m.
MWF 12:10 p.m.	Friday, May 4 <sup>th</sup>	8:00 a.m. – 10:00 a.m.
MWF 1:10 p.m.	Friday, May 4 <sup>th</sup>	11:00 a.m. – 1:00 p.m.
MWF 2:10 p.m.	Friday, May 4 <sup>th</sup>	2:00 p.m. – 4:00 p.m.
MWF 3:10 p.m.	Friday, May 4 <sup>th</sup>	5:00 p.m. – 7:00 p.m.

MWF 4:10 p.m.	Monday, May 7 <sup>th</sup>	8:00 a.m. – 10:00 a.m.
MWF 5:10 p.m.	Monday, May 7 <sup>th</sup>	11:00 a.m. – 1:00 p.m.
MWF 6:10 p.m.	Monday, May 7 <sup>th</sup>	2:00 p.m. – 4:00 p.m.
MWF 7:10 p.m.	Monday, May 7 <sup>th</sup>	5:00 p.m. – 7:00 p.m.
TR 8:10 a.m.	Thursday, May 3 <sup>rd</sup>	8:00 a.m. – 10:00 a.m.
TR 9:40 a.m.	Thursday, May 3 <sup>rd</sup>	11:00 a.m. – 1:00 p.m.
TR 11:10 a.m.	Thursday, May 3 <sup>rd</sup>	2:00 p.m. – 4:00 p.m.
TR 12:40 p.m.	Thursday, May 3 <sup>rd</sup>	5:00 p.m. – 7:00 p.m.
TR 2:10 p.m.	Tuesday, May 8 <sup>th</sup>	8:00 a.m. – 10:00 a.m.
TR 3:40 p.m.	Tuesday, May 8 <sup>th</sup>	11:00 a.m. – 1:00 p.m.
TR 5:10 p.m.	Tuesday, May 8 <sup>th</sup>	2:00 p.m. – 4:00 p.m.
TR 6:40 p.m.	Tuesday, May 8 <sup>th</sup>	5:00 p.m. – 7:00 p.m.
TR 7:10 p.m.	Tuesday, May 8 <sup>th</sup>	5:00 p.m 7:00 p.m.

**NOTE:** FOR THOSE CLASSES THAT MEET ONCE WEEKLY OR AT A TIME NOT SHOWN ABOVE, THE INSTRUCTOR SHOULD SCHEDULE, IN CONSULTATION WITH THE STUDENT(S) INVOLVED, THE FINAL EXAM (IF ANY) WITH THEIR DEPARTMENT CHAIR TO ARRANGE FOR AN EXAMINATION ROOM

May 4, Friday DEADLINE FOR ACADEMIC DEANS TO SUBMIT SPECIAL GRADE REPORTS TO THE OFFICE OF THE REGISTRAR FOR REMOVAL OF INCOMPLETE GRADES FOR FALL 2017

Deadline for receipt of Financial Aid applications for Summer 2018

# May 11, Friday SECOND SEMESTER ENDS

Deadline for receipt of May 2018 Graduation Recommendations in the Office of the Registrar

May 12, SaturdayCOMMENCEMENT<br/>Upper Quadrangle - Main Campus, 10:00 A.M.May 13, SundayResidence Halls close at 12:00 P.M.May 18, FridayEvaluate Satisfactory Academic Progress (SAP) for 2017-2018<br/>Residence Halls open for check-in of Summer Session I residents

June 1, FridayDeadline for receipt of all required Financial Aid Documents for Fall 2018<br/>consideration. Documents include (but not limited to) Verification, Independent<br/>Status Petition, Special Circumstances Appeal, College Enrollment Verification,<br/>Authorization to Apply Title IV FundsDeadline for Satisfactory Academic Progress (SAP) Appeals for the 2017-2018

academic year

 SUMMER SCHOOL 2018

 SESSION I: May 22 to June 21
 SESSION II: June 26 to July 26

 Registration: May 18 to 22
 Registration: June 22 to 26

#### SUMMER SESSION I

May 17, Thursday to May 21, Monday	REGISTRATION for all students; Payment in-full is due upon registration (Add or drop a course without a grade of "W," change from one section to another, change from credit to auditor audit to credit)
	Consortium Registration
May 21, Monday	FORMAL CLASSES BEGIN
	Initial Financial Aid disbursement for Summer 2018 Session I (Undergraduate and Graduate Students)
	Deadline to receive 100% refund of tuition/fees
May 28, Monday	UNIVERSITY CLOSED - Memorial Day Observed
May 29, Tuesday	Deadline to receive 50% refund of tuition/fees
June 1, Friday	Graduation holds applied for Summer 2018 graduates
	Deadline to receive 25% refund of tuition/fees
June 5, Tuesday	LAST DAY TO WITHDRAW FROM A COURSE

June 8, Friday	Financial Aid files closed for determination of credit hours for Summer 2018 aid disbursements
June 20, Wednesday	FORMAL CLASSES END
	LAST DAY TO COMPLETE A TOTAL WITHDRAWAL FROM THE UNIVERSITY (Summer Session 1)
June 21, Thursday to	FINAL EXAMINATIONS
June 23, Saturday	(Deadline for instructors to submit final grades via BisonWeb is 3 calendar days after the scheduled final examination)
June 23, Saturday	Deadline for faculty to submit Unofficial Withdrawal (UW) and Never Reported (NR) status reports via BisonWeb for Summer Session I 2018
June 24, Sunday	FIRST FIVE-WEEK SUMMER SESSION ENDS
	Official GRADUATION DATE for Summer 2018 degree recipients in the Colleges of Dentistry, Medicine, and Pharmacy only
	Residence Halls close for Summer Session I residents

June 21	, Thursday	6:30 A.M 8:30 A.M.	
June 21	, Thursday	8:00 A.M 10:00 A.M.	
June 22,	, Friday	8:00 A.M 10:00 A.M.	
June 23,	, Saturday	9:00 A.M 11.00 A.M.	
June 21,	, Thursday	11:00 A.M 1:00 P.M.	
June 22,	, Friday	11:00 A.M 1:00 P.M.	
June 21,	, Thursday	2:00 P.M 4:00 P.M.	
June 22,	, Friday	2:00 P.M 4:00 P.M.	
June 21,	, Thursday	6:00 P.M 8:00 P.M.	
June 22	, Friday	6:00 P.M 8:00 P.M.	

#### SUMMER SESSION II

June 21, Thursday to June 25, Monday	REGISTRATION for all students; Payment in-full is due upon registration (Add or drop a course without a grade of "W," change from one section to another, change from credit to audit or audit to credit)
	Consortium Registration
June 22, Friday	Residence Hall check-in for Summer Session II residents at 10:00 A.M.
June 25, Monday	FORMAL CLASSES BEGIN
	Initial Financial Aid disbursement for Summer 2018 Session II (Undergraduate and Graduate students).
	Deadline to receive 100% refund of tuition/fees
July 2, Monday	Deadline to receive 50% refund of tuition/fees
July 4, Wednesday	UNIVERSITY CLOSED - Independence Day Observed
July 5, Thursday	LAST DAY TO WITHDRAW FROM A COURSE
	Deadline to receive 25% refund of tuition/fees
July 11, Wednesday	Financial Aid files closed for determination of credit hours for Summer 2018 aid disbursements
July 25, Wednesday	FORMAL CLASSES END
	LAST DAY TO COMPLETE A TOTAL WITHDRAWAL FROM THE UNIVERSITY (for Summer Session II)
July 26, Thursday to July 28, Saturday	<b>FINAL EXAMINATIONS</b> (Deadline for instructors to submit final grades via BisonWeb is 3 calendar days after the scheduled final examination)
July 28, Saturday	Residence Halls close for Summer Session II residents
July 29, Sunday	SECOND FIVE-WEEK SUMMER SESSION ENDS
	Deadline for faculty to submit Unofficial Withdrawal (UW) and Never Reported (NR) status reports via BisonWeb for Summer Session II 2018

#### FINAL EXAMINATION SCHEDULE FOR SESSION II

July 25, Wednesday	6:30 A.M 8:30 A.M.
July 25, Wednesday	8:00 A.M 10:00 A.M.
July 26, Thursday	8:00 A.M 10:00 A.M.
July 27, Friday	9:00 A.M 11.00 A.M.
July 25, Wednesday	11:00 A.M 1:00 P.M.
July 26, Thursday	11:00 A.M 1:00 P.M.
July 25, Wednesday	2:00 P.M 4:00 P.M.
July 26, Thursday	2:00 P.M 4:00 P.M.
July 25, Wednesday	6:00 P.M 8:00 P.M.
July 24, Thursday	6:00 P.M 8:00 P.M.

## **DOCUMENT REVISIONS**

EVENT	NEW DATE	ORIGINAL DATE